# TITLE IV VOCATIONAL REHABILITATION

# REFERRALS IowaWorks



### **Program Overview**

lowa Vocational Rehabilitation Services (IVRS) is an employment program for individuals who have a disability that causes limitations to obtaining, maintaining, or advancing in employment. If determined eligible, IVRS is an individualized program. It delivers employment services based on the individuals unique individualized employment plan.

#### **Time Frames**

All referrals are contacted within 10 business days for orientation of the IVRS program. If the Job Seeker is interested in services an intake appointment is set up within 30 days from receipt of the initial referral.

#### **Intake Documentation**

During this appointment an interview is completed, and releases for medical records are sent out to the Job Candidates medical providers. If medical records of the disabling condition do not exist IVRS staff will work with the Job Candidate to set up an appointment for testing with a licensed provider

# Eligibility Requirements & Decision

IVRS has 60 days from the date of application to decide on eligibility (if needed an extension can be made). To be eligible the Job Candidate must have a disability that impedes their vocational goals. The IVRS counselor will use medical records received through the intake process to determine eligibility. Based on this, the counselor will determine if the job candidate is eligible for IVRS services and what services are available based on their eligibility category. Due to Federal Law, individuals who experience blindness or low vision are not IVRS eligible and need to be referred to the Department for the Blind.

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Eligibility for services through IVRS is based on the following factors:

- You have a physical or mental impairment;
- Your impairment constitutes or results in a significant impediment to employment for you; and
- You require vocational rehabilitation services to prepare you to obtain, maintain, or advance in employment.

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The eligibility decision is determined by the IVRS counselor after Job Candidate assessment and medical records. A decision will be mailed to the Job Candidate, if eligible, an appointment to complete the Individual Plan for Employment will be held.

#### What makes a good enrollment?

- Individuals who have a physical, mental or learning condition that results in barriers to employment.
- Individuals who are seeking assistance to obtain, maintain or advance in employment

- Individuals who believe that vocational rehabilitation services, such as job placement, training or other job preparation services would help them obtain, maintain, or advance in a job
- Individuals who are willing to make changes in life that will improve their chances of getting or keeping a job

#### **Services Available**

- Assessment evaluations that help you determine your work skills and your need for services, such as training, assistive devices, etc.
- Counseling and Guidance to provide you with information about job and other services that will help you go to work.
- Education and vocational training that will help you learn the skills to do a job (examples: College, Trade school, or Nurse's Aide Certification Program)
- Social Security Benefits Counseling.
- Referrals for other services to help you succeed in getting a job.
- Job Coach: someone that will assist you in learning a job after you begin work.
- Post-employment to assist you in keeping your job, to get a new job, or to advance in your job.
- Job Placement to help you look for a job, find a job and stay on a job.
- Pre-Employment Transition Services to assist students aged 14-21 in

- Support services while you are training for your job including:
  - Transportation to and from training
  - o Textbooks, tools and equipment
  - Sign language interpreters and reader services
  - Home, vehicle and work site modifications
  - Attendant services or Physical and mental restoration - medical services not covered by other insurance that you may need before you work (example: hearing aids, scooter).
  - Assistance in starting a business such as writing a business plan, buying equipment, stock and supplies.
  - Rehabilitation Technology technological aids and devices (examples: transfer board, hand controls, and remote control door opener)
- Education and vocational training that will help job candidate learn the skills to do a job (examples: College, Trade

completing school and preparing for employment.

- Job Exploration Counseling
- Work Based Learning Experiences
- o Work Readiness Training
- o Counseling on Opportunities
- o Self-Advocacy Skills Training

school, or Nurse's Aide Certification Program)

## **Core Partner Vocabulary**

Title I	Title II	Title III	Title IV
Participants	Students	Job Seekers	Job Candidates
Career Planners	Career Coaches	Career Planners	Counselors