Measureable Skill Gains and Credential Attainment

January 4, 2021

Training objectives

- ▶ Explain the intent of PD-19-03 reporting requirements.

- ▶ Assist VR counselors in the implementation IDB's policies and procedures related to Measureable Skill Gains and Credential Attainment.

- ▶ Share examples of what needs to live outside of eFORCE, in addition to the discussed data elements (e.g., source documentation).

- ▶ Answer questions and provide time for application of new procedures.

Today's Training

- The "Why" behind RSA-911 Changes
  - Changes from PD 16-04 to PD 19-03
- MSG and Credential Attainment Data Elements
  - Enrollment
  - Attainment
  - Post-Exit
- Quarterly Reporting Requirements
- Tools/resources

Credential Attainment and MSG

The "Why" Behind RSA-911 Changes

Changes in IDB Reporting

- RSA modified the reporting instructions for the MSG denominator
  - Data Element 85: Requires IDB track a client's enrollment in an education or training program leading to a recognized postsecondary credential or employment
- RSA added new elements related to MSG and Credential Attainment
  - IDB is required to track client enrollment in HiSET programs
  - IDB is required to report on the date a client completed an education or training program that lead to a recognized postsecondary credential or employment

"Enrollment" Reporting Requirements

Inclusion in WIOA Performance Indicator Calculations

Participant

▶ In accordance with 34 C.F.R. § 361.150(a)(1), for purposes of the VR program, an individual is a "Participant" if he or she has an approved IPE and is in receipt of VR services.

▶ In order to be included in the calculations for performance, the individual must meet the definitions of a participant.

▶ All participants MUST be reported on each quarterly RSA-911 submission, regardless of whether or not any information in their service record has changed.

Credential Attainment Data Elements

The Credential Attainment Indicator requires three sets of
Data Elements (depending on the participant):

- Enrollment
  - DE 78, DE 400 (secondary education)
  - DE 84 (postsecondary education)
- Attainment
  - DE 81, DE 82 (secondary education)
  - DE 87-90, DE 93-95 (postsecondary education)
- Post-Exit
  - DE 376, DE 377, DE 378, DE 379, DE 383, DE 386, DE 389

MSG Data Elements

▶ The MSG Indicator requires three sets of Data Elements (for all MSG participants):

- ▶ Enrollment

  - ▶ DE 85 (secondary and postsecondary)

- ▶ Completion/Disenrollment

  - ▶ DE 401

- ▶ MSG Type Achieved

  - ▶ DE 343-347

Credential Attainment Data Elements

34 C.F.R. §361.155(a)(1)(iv)

Credential Attainment Rate

- Percentage of participants enrolled in an education or training program (excluding on-the-job training and customized training) who attain a recognized postsecondary credential or secondary school diploma or equivalent during participation in, or within one year of, exit from the program.

Credential

▶ Participants enrolled in an education or training program leading to:

  ▶ High School Diploma or HiSED

  ▶ Associate degree

  ▶ Bachelor's degree

  ▶ Graduate degree for purposes of the VR program

  ▶ Occupational licensure

  ▶ Occupational certificate, including Registered Apprenticeship and Career and Technical Education educational certificates

  ▶ Occupational certification

  ▶ Other recognized certificates of industry/occupational skills completion sufficient to qualify for entry-level or advancement in employment

Credential Attainment Enrollment

- Secondary

  - Data Element 78: Enrolled in Secondary Education – Documents enrollment and a secondary school diploma being a goal on the IPE

  - Data Element 400: Enrolled in a Recognized Secondary School Equivalency Program (New Element) -- Documents enrollment and a secondary school equivalency program being a goal on the IPE

- Postsecondary

  - Data Element 84: Enrolled in Postsecondary Education or career or technical training – Documents enrollment in a postsecondary training program that leads to a credential

Reporting Credential Attainment

Positive Outcomes in WIOA Performance Indicator Calculations

Credential Attainment

▶ Secondary

    ▶ Data Element 81: Date Attained Secondary School Diploma

    ▶ Data Element 82: Date Attained Recognized Secondary School Equivalency

▶ Postsecondary

    ▶ Data Element 87: Date Attained Associate Degree

    ▶ Data Element 88: Date Attained Bachelor's Degree

    ▶ Data Element 89: Date Attained Master's Degree

    ▶ Data Element 90: Date Attained Graduate Degree

    ▶ Data Element 93: Date Attained Vocational/Technical License

    ▶ Data Element 94: Date Attained Vocational/Technical Certificate or Certification

    ▶ Data Element 95: Date Attained Other Recognized Credential

Credential Example - Samuel

Samuel earned an Associate Degree in Web Design in May 2020
DE 87

VR Services on IPE for Goal of Web Designer began in July 2018
DE 127

Samuel enrolled in an Associate Degree program August 2018
DE 84

IDB Credential Procedures

▶ Credential Attainment are documented in eFORCE and in the paper case file for all VR clients who are enrolled in a training or education program that leads to a secondary school diploma or a recognized postsecondary credential. VR staff:

  ▶ Enroll the client in the appropriate program on the "Program" page in eFORCE.

  ▶ Collect the documentation of achievement of each credential attained during the course of a client's participation in the VR program.

  ▶ Enter a case note into eFORCE using Case Note type "Credential"

  ▶ File supporting credential attainment documentation in the paper case file.

  ▶ Remove the client from the appropriate program in eFORCE when no longer enrolled in a training or education program that leads to a secondary school diploma or a recognized postsecondary credential.

MSG Data Elements

34 C.F.R. §361.155(a)(1)(v)

Measurable Skill Gains

▶ Percentage of participants who, during a program year, are <u>in</u> an education or training program that leads to a recognized postsecondary credential or employment and who are achieving documented academic, technical, occupational, or other forms of progress, towards such a credential or employment.

Measurable Skill Gains (MSG)

► Five measures of documented progress that specify a skill gain:

  ► Documented Educational functioning level (EFL) increase (below postsecondary)

  ► Documented attainment of secondary school diploma or its recognized equivalent

  ► Secondary or postsecondary transcript/report card showing credits attained

  ► Satisfactory or better progress report toward established milestone (e.g., OJT)

  ► Successful passage of a required exam (e.g., occupational, knowledge-based)

MSG

▶ In Data Element 85, the IDB must report the date a client is enrolled during program participation in an education or training program leading to a recognized postsecondary credential or employment.

  ▶ Report the date the participant was enrolled, at the time of initial IPE development, in an education or training program

  ▶ Report quarterly.

  ▶ The date must be verifiable through supported documentation!!!

    ▶ High School Students: use the original date of IPE as enrollment date and ensure a copy of the IEP is in the file.

    ▶ Clients in college or other training programs: use the date enrolled in college and ensure a copy of the enrollment information is in the file.

MSG (continued)

- Secondary and Postsecondary Enrollment

  - Secondary school diplomas and recognized equivalencies count as MSG toward employment.

  - DE 85 applies to both secondary and postsecondary enrollment.

  - If IDB fails to report the enrollment of a student working toward a secondary school diploma or recognized equivalency in DE 85, they will not be included in the denominator for MSG.

Participants are included in the MSG Indicator of Performance when…

▶ Participant Requirements are met (including DE 127: Start Date of Initial VR Service on or after IPE)

▶ IPE includes training program that leads toward a recognized postsecondary credential or employment (e.g., secondary, postsecondary, on-the-job training, apprenticeship)

▶ Enrollment Date – Enrolls the Participant in the MSG Denominator (must be verifiable through supporting documentation) - DE 85

▶ Completed Program/Disenrollment – Removes Participant from the MSG Denominator (must be verifiable through supporting documentation) - DE 401

Reporting MSGs Earned

Positive Outcome in WIOA Performance Indicator Calculations

MSG Earned

Five measures of documented progress that specify a skill gain:

- Five measures of documented progress that specify a skill gain:
  - DE 343: Educational Functional Level (EFL)
  - DE 344: Secondary (secondary school diploma or its recognized equivalent)
  - DE 345: Secondary or Postsecondary Transcript/Report
  - DE 346: Training Milestone (satisfactory or better progress report toward established milestone)
  - DE 347: Skills Progression (successful passage of a required exam)

MSG Rate - Calculation

▶ Data elements required for the MSG calculation:

   ▶ Must be participants

   ▶ Must be within a program year

   ▶ Must be enrolled in program type

   ▶ Must have at least one of the MSG DE (343-347) reported

      ▶ The date must be verifiable through supporting documentation.

         ▶ Copy of high school diploma

         ▶ Copy of transcript

         ▶ Copy of test scores

         ▶ Copy of training milestone completion

MSG Example - Samuel
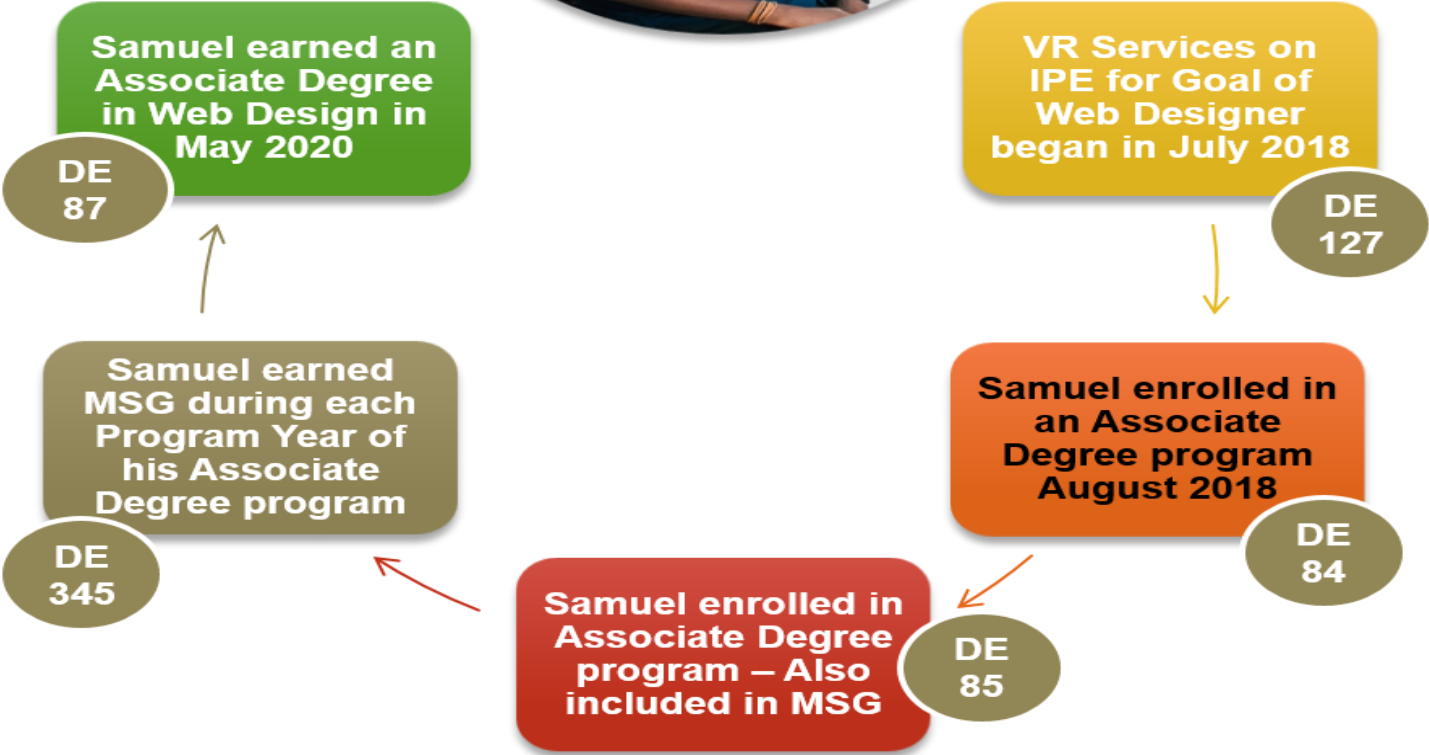
IDB MSG Procedures

► MSGs are documented in eFORCE and in the paper case file for all VR clients who are enrolled in a training or education program that leads to a secondary school diploma or a recognized postsecondary credential. VR staff:

  ► Enroll the client in the appropriate program on the "Program" page in eFORCE.

  ► Document the MSGs made by a client while receiving services. Enter a case note into eFORCE using Case Note type "MSG" (indicating which MSG type was obtained). The date of the case note must be the date of the MSG was achieved.

  ► Additional pertinent information for each goal should be added to the case note.

  ► File supporting MSG attainment documentation in the paper case file.

  ► If a credential is obtained, complete appropriate documentation.

  ► Remove the client from the appropriate program in eFORCE when no longer enrolled.

Internal Controls

▶ IDB must have policies and procedures in place that document how to determine training and education programs that meet the definition of WIOA Credential and MSGs, require source documentation, and how these are documented in the case management system.

▶ IDB must ensure accurate tracking and reporting of all Measurable Skill Gains and Credentials Attained.

▶ IDB must ensure valid, supporting documentation for Credentials and MSG.

▶ IDB is not able to report Credentials and MSGs for individuals who are not enrolled in recognized education or training program.

Resources: Credential Attainment & MSG

▶ RSA-PD-19-03 Case Service Report (RSA-911)
https://www2.ed.gov/policy/speced/guid/rsa/subregulatory/pd-19-03.pdf

▶ RSA TAC-17-01
https://www2.ed.gov/policy/speced/guid/rsa/subregulatory/tac-17-01.pdf?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=

▶ RSA TAC-19-01
https://www2.ed.gov/policy/speced/guid/rsa/subregulatory/tac-19-01.pdf

▶ WINTAC MSG Guide
http://wintac-s3.s3-us-west-2.amazonaws.com/topic-areas/t05_CommonPerformance/t05_resources/MSG_Guide_Final_cn2.pdf

▶ WINTAC Credential Attainment Guide
http://wintacs3.s3uswest2.amazonaws.com/topicareas/t05_CommonPerformance/t05_resources/Credential_Attainment_Guide_Final_cn2.pdf